GUIDELINES FOR AUTHORS

Authors intending to submit a paper for publication in the Annual technical Volume are advised to adhere to the guidelines as mentioned hereunder. The papers not conforming to these guidelines may not be considered for review / publication.

Length of the Papers

1. Papers should not exceed 3000 words in length and should not carry more than 5 illustrations /photographs.
2. Written discussions on papers already published should not exceed 500 words in length and should not carry more than 2 illustrations/photographs.

Preparation of Manuscripts

1. The language of the Publication is English. The mode of presentation should be in third person.
2. SI units should be used wherever possible. Other units, if used, should be given only in parentheses preceded by SI units.
3. Mathematical symbols should be typed and care should be taken to differentiate between similar characters (e.g. 1 and I), upper and lower case letters and superscripts and subscripts.
4. Manuscripts should be neatly typed in a single column width with double-spacing throughout the paper (including references) on A-4 size paper, leaving ample margins. A list of captions for the illustrations and tables should be typed separately.
5. Lengthy mathematical proofs and derivations and extensive test data are discouraged. If absolutely essential, they should be given as an appendix.

The preferred order of contents should be as follows,

- Title of the paper
- Author (s)' name (s), and Institution membership category, if applicable
- Synopsis of the paper in not more than 150 words, covering the objectives of the work, methods used, results obtained and conclusions reached
- List of notations wherever applicable
- Author (s)' business address as a footnote on the first page
- Body of the paper well organized into logical sections, sequentially numbered with all the sub-headings
- Acknowledgment
- A list of references to already published work should be numbered sequentially in order of their citation in the text in the form of a superscript numeral, and should be given at the end of the paper. The list should give name (s) with initials of the author (s) and the exact title of the paper or book. In case of journals, these should be followed by the title, volume number, month and year of the issue and initial page number of the article. In case of books, these should be followed by the name (s) of the editor (s), if appropriate, the name of the publisher and the place and the year of publication. In case of conference proceedings, the exact theme of the conference along with the date should be given. All references appearing in the list should be indicated in the text. Unpublished articles or private communications should not be given in the reference list.
- Appendices, if required
- The tables should be numbered consecutively and indicated throughout the text.
- The list of captions of the illustrations should be numbered consecutively throughout the text. Both the line drawings and photographs should also be numbered and indicated throughout the text.

Illustrations and Photographs

- Original line drawings must be neatly drawn.
- Figures in the Journal are reduced to fit either into a single or double column width, that is 90 mm or 185 mm. Letterings in the figure should be large enough such that even the smallest of them would be at least 1.5 mm high when the figure sizes are reduced in print.
- Captions of Figures and Tables should be typed out in a separate list at the end of the manuscripts.
- Photographs should be clear, sharp, black and white prints, with goods contrast, on glossy paper. Cuttings from printed matter or photocopies are unsuitable for reproduction.

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Please fill up and submit the ***Declaration Form*** along with the manuscript.

Submission of Manuscripts

The authors will submit the manuscripts to the respective e-mails of Division Boards/Committees.