The Institution of Engineers (India)

AMT

An ISO 9001:2015 Certified Organisation
8 GOKHALE ROAD, KOLKATA 700 020

Application for Associate Membership
Technologiest (AMTIE)

For Office Use only

Passport or stamp sized photograph to be pasted here
(Please do not sign on the photograph)

Name : _____ _____
Last Name Remaining Name

In Capitals (As indicated in Qualification Certificate)

DETAILS OF PAYMENT

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of The Institution of Engineers (India) payable at Kolkata.

  Draft or Cheque No: | | | | | | | of Amount (₹/$) | | | | | | | Date | D | D | M | M | Y | Y | Y | Y |

- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

The Deputy Director (Membership)
The Institution of Engineers (India)
8 Gokhale Road
Kolkata 700020

DETAILS OF BANK ACCOUNT OF THE CANDIDATE (Necessary in cases of refund of Fees)

Account holder's Name _____

Name of the Bank & Branch _____

Account number _____ IFSC No. _____

Note:- Please enclose i) Cancelled cheque leaf bearing the Name of A/C holder OR ii) photocopy of the first page of bank pass book containing name of A/C holder, A/C No., IFS Code

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For Office use only

N. B. Filling this part is necessary for photo ID card. Do not sign/stamp on the photograph.

Passport or stamp sized photograph to be pasted here
(Please do not sign on the photograph)

Name : _____ _____
Last Name Remaining Name

In Capitals (As indicated in Qualification Certificate)

Specimen Signature of the Applicant (preferably in English) →

The signature should not touch the box
(Use black ink only)

For office use only

Application Ref. No. : _____

Date : _____

Processed on : _____

Membership no. : _____

Remarks : _____

Signature

The Institution of Engineers (India)

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Application Form for Associate Member Technologist (AMTIE)

The fields marked '*' are mandatory

1.0 Personal Information*

Use all Capital Letters within the box without touching the boundaries. Leave one box blank after completing each word

Name*

[As per Qualification Certificate. If the name differs from the Certificate, please enclose self attested supporting documents as listed in 5.0 (e) as mentioned in the Instruction.]

Father's/
Husband's Name

Whether Enclosed Documentary Proof ☐ No ☐ Yes

Date of Birth (dd/mm/yyyy)*

Please attach self attested copy of 10th Class Certificate/ Mark-sheet/ Valid Passport/ Birth Certificate/PAN Card/ Driving License as proof of date of birth

Address* for Correspondence (Address to be recorded in the roll)

Permanent Address

Pin Code State Country

Tel (O) Tel (R)

E-mail* _____ Mobile*

2.0 Educational Qualification* [Please attach certificate in support of examinations passed / marksheets with Provisional Certificate].

Name of Examinations Passed (Graduation onwards)	Year of	Branch	Examining Authority	Full Name & Address

3.0 Present Position (Retired persons should mention last held position)*

[Please attach documents as mentioned in 5(d) of the Instruction]

Present/Past Designation	Date of holding the Position	Place of Posting	Name & Address of the Employer

Whether Enclosed Documentary Proof ☐ No ☐ Yes

Military personnel (or ex-servicemen) should mention: i) Present Rank (Last held rank for ex-servicemen), ii) Actual date of commission and (iii) personal number

4.0 Chronological Career (from the year of Graduation)

Exact Designation	From (Date)	To (Date)	Place of Posting	Full Name and Address of the Employer

5.0 Declaration:

1. After having fully understood the information and instruction as given in the Annexure, I hereby apply for election as a **Associate Member Technologist** of the Institution of Engineers (India) in accordance with the Charter of Incorporation and the Bye-Laws as they now are at IEI website www.ieindia.org or as they may be legally altered hereafter.

   I further declare that before exercising the option to apply for Membership, I have fully and carefully perused and acquainted myself with, all the clauses and contents of the Royal Charter, Bye Laws and Regulations of the Institution (available on the Website i.e. www.ieindia.org). Accordingly, while applying for Membership, I also voluntarily agree and give my free consent to allocate all one time Life Compounding Fees, Composite Subscription and Journal Fees, to be paid by me, as part of Permanent Reserve Fund (Corpus Fund) of The Institution of Engineers (India), provided in Clause 105 of the Bye Laws.

2. I do hereby undertake that in the event of my election as a **Associate Member Technologist**, I will be governed by the Bye-Laws and the Regulations of the Institution as they now are or as they may hereafter be legally altered and that I will accept as final and binding the decisions of the Council in all matters dealt with by them in accordance with the provisions of the Charter, Bye-Laws and Regulations, and will forthwith cease to describe myself as a **Associate Member Technologist** or to designate myself as belonging to the Institution in any other form, on receipt of a notice from the Secretary and Director General that acting under the powers conferred upon them by the Bye-Laws and Regulations the Council have declared me to be no longer as a **Associate Member Technologist** of the Institution. I further undertake that I will promote the objects of the Institution, as far as may be in my power, provided that whenever I shall signify in writing to the Secretary and Director General that I am desirous of withdrawing from the Institution, I shall after the payment of any arrears which may be due by me at that period be free from this obligation.

3. I have noted that the decision of the Council of the Institution shall be final in granting the Membership and the District Courts at Alipore, 24 Parganas (South) shall have the exclusive jurisdiction in settling the dispute, if any, arising out of this Membership.

4. I, solemnly declare that the documents presented for application towards membership of the Institution are authentic and the information given by me above is true to the best of my knowledge and belief. If the information submitted by me are found to be fake or information furnished by me are false, I am solely responsible for the same and my application/membership may be rejected/ceased without assigning any reason. I hereby give my full consent to include my name and contact information as they are now or may be altered hereafter in all the directories/lists of members as deemed fit by the Institution. I also undertake to abide by Professional Conduct rules and/or Code of Ethics that the Council may frame from time to time.

Yours Faithfully,

Date:

Signature of the Applicant

6. I came to know about IEI Membership in from:

- ☐ **IEI website:**
- ☐ **Social media**
- ☐ **IEI Centre: (Centre Name _____)**
- ☐ **Promotional Correspondence from IEI**
- ☐ **Existing Member of IEI [Name & Membership No. _____]**
- ☐ **Any other: please specify_____**

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IMPORTANT INFORMATION AND INSTRUCTIONS FOR AMTIE APPLICANTS

(The pages of Instructions sheet should not be attached with the Application)

1.0 Fee Payable along with Application

Application	Fee for Applicants from India & Nepal (₹) including GST	Fee for Applicants from SAARC Countries (in INR)	Fee for Applicants from any other Countries (in INR)
For Direct Enrolment (paying in single remittance)	**3717**	**11075**	**28700**

N.B.

Modes of payment :

- The payment towards the fees should be made in Demand Draft/Multi-city Cheque in favour of THE INSTITUTION OF ENGINEERS (INDIA) payable at Kolkata.
- Application must reach the Institution with requisite fees in hard copy, if payment made by Demand Draft/Multi-city Cheque.

The hard copy of application should reach :-

The Deputy Director (Membership)
The Institution of Engineers (India)
8 Gokhale Road
Kolkata 700020

2.0 Personal Information

a. Age : Minimum 26 years on the date of Application.

b. Name should be as per Qualification Certificate. Pin Code no. must be mentioned by the Applicant correctly for attachment of Centre. ***Mobile No. and e-mail are mandatory requirements.***

3.0 Educational Qualification

He shall have passed Diploma in Engineering from approved AICTE/State Board of Technical Education or B Sc degree in Applied Science or B Sc with Physics, Chemistry and Mathematics and Postgraduate degree in applied science/technology/computer science, computer application or equivalent.

4.0 Experience

He shall have engaged in engineering or industrial profession at least for period of 5 years and shall be the opinion of Council be working satisfactory progress in a position of responsibility.

5.0 Documents to be attached [Photo copies to be self attested]

a. Age: 10th Class Certificate/ Mark-sheet/ Valid Passport/ Birth Certificate/PAN Card/ Driving License as proof of date of birth.

b. Certificate in support of examinations passed (or marksheets with Provisional Certificate).

c. Chronological career: to be mentioned by the applicant in application form or self attested copy of the details of chronological career is mandatory. Supporting documents for each career may be provided.

d. Employment: Proof of present employment of the applicant in form of employer's certificate/ salary slip/ promotion or appointment letter. For Self Employed Persons, Annual Turnover of the Organization for last 3 years (duly certified by a Chartered Accountant) or last 3 years Secure Tax Returns should be attached.

e. Change in Name: Self-attested copy of Gazette notification shall be considered as documentary proof in support of change of name. Marriage certificate may be accepted as documentary proof in support of change of surnames in cases of lady applicants only.

N.B. : ALL OF THE ABOVE DOCUMENTS MUST BE SELF ATTESTED.

6.0 Other Information

a. Applicants residing in abroad must remit the fee in US $ only.

b. Complete Application Form along with all necessary self attested Documents must be sent by the Applicant directly to the Deputy Director (Membership), The Institution of Engineers (India), at 8 Gokhale Road, Kolkata 700 020.

c. Applicants are advised to keep the photocopies of the filled in Application Form along with the demand draft and all documents attached therewith for information and future reference.

d. Any deficiency/discrepancy in the Application Form is intimated by sending a Letter to the Applicant. Also, the discrepancy with details may be viewed from **'Find Discrepancy'** at our website www. ieindia.org. Every applicant should positively comply his/her discrepancy (if any) within **twelve months. If the discrepancy is not complied within 12 months from the receipt of application, the amount paid by the applicant will be forfeited.**

e. In case a candidate is not eligible for election, he/she is eligible for refund of his/her Entrance Fee and the amount deposited for Composite Subscription, without any interest thereon, after deducting non-refundable Registration Fee and General Office Charges as per Regulation. The same is also applicable for applications cancelled because of non-receipt of compliance of discrepancy within the stipulated timeline.

f. Every Applicant should carefully note the DD no. and the unique Reference No. received by SMS/IVRS and refer the same for all future correspondence with IEI.

g. **The decision on every Application rests with the Council of IEI only, which is final and binding on the Applicant.**

7.0 Acknowledgement for Receipt of Payment

a. Through SMS:

Acknowledgement is sent by SMS regarding receipt of payment within seven working days after receiving the documents. Please quote mobile number to get SMS acknowledgement of receipt of payment as well as other important announcements. The SMS message containing the Reference No. should be noted for any future queries/ communications, if any.

8.0 Query for the Status of Application

b Through Phone

Applicants may also get their queries answered dialing **(033) 40155268/40106269/40106299/40106302**.

9.0 Post Enrolment

i) After enrolment, system generated letter of election and money receipt will be sent by e-mail.

ii) The membership certificate is expected to be delivered at the registered address within 2 months from the date of enrolment.